



March 13, 2020

Information regarding COVID-19 procedures

OCCS has been monitoring the rapidly-changing news and statistics regarding the COVID-19 virus and has been implementing responses in accordance with CDC and OC Health Department guidelines. We will keep our families posted regarding any future changes, and ask for the support and cooperation of all of our families during this time.

First, we would like to remind everyone that according to the OC Health Agency's website, the risk of infection to the public in Orange County is still believed to be low at this time. CDC guidance indicates that people who have casual contact with a case (in the same grocery store or movie theater) are at minimal risk of infection, and if you have not traveled to or come into recent contact with someone who has traveled to one of the countries affected, your risk is low. In Orange County, there are 4 confirmed cases, and 2 presumptive cases (none in children), and there is no known community spread cases, as of 3/11/20.

http://www.ochealthinfo.com/phs/about/epidasmt/epi/dip/prevention/novel_coronavirus

There is so much being said about this virus, that it is easy to be afraid, but we need to respond appropriately by doing what is suggested by the health department, sharing nonessential information with the children, and remembering that God is with us in every trial that comes our way:

I Peter 5:7 Cast all your anxiety on Him because He cares for you.

Isaiah 41:13 For I am the Lord your God who takes hold of your right hand and says, Do not fear; I will help you.

IMMEDIATE SCHOOL STEPS

Our Easter Break that was scheduled for the month of April will be moved up to March 16-March 30. Students will return on March 31, and the quarter will end on Friday of that week.

Staff or students showing any symptoms of illness (fever, cough, body aches, etc.) **must remain home until the symptoms pass**. Staff will be monitoring students for symptoms. **If a parent is called regarding a child showing symptoms, the child must be picked up immediately.**

Classes will continue with sanitization and illness prevention by having the students wash their hands and use sanitizer frequently throughout the day. The janitorial staff will continue with increased cleaning services in order to give additional attention to disinfecting shared spaces.

Students and their families are advised against traveling out of the country, as there is uncertainty whether individuals will be able to be re-admitted at this time, and a quarantine period would be



required. We will NOT be releasing travel visas for international students to travel outside the U.S. over Easter Break.

POTENTIAL CHANGES

At this time, OCCS is planning to have students return on Tuesday, March 31, and OCCS will keep parents notified if this should change. However, if parents feel that their child should remain home for a longer period of time due to COVID-19 concerns, students may participate in remote learning procedures on a voluntary basis.

Should the situation change, the following measures, which are in accordance with measures indicated by the CA Department of Public Health and the Department of Education, will be implemented:

Scenario 1: Should 2 or more individuals in Orange County acquire COVID-19 from community spread, but no individuals at OCCS have a positive test result, classes on campus will continue with additional measures taken, including:

- Recommending staff and students check their temperatures daily.
- Spreading students out as much as possible within classes.
- Modifying school activities that require students to be in closer proximity to each other, such as chapels and assemblies.
- Staggering recess/lunch times if needed to accommodate students being in smaller groups that will allow more space between them.

Scenario 2: Should ONE student or staff member or family member be confirmed to have COVID-19 and exposed others at the school, OCCS will take the following measures:

- Temporarily close the campus according to public health guidelines to allow us time to disinfect the campus according to CDC's guidelines for environmental clean up. This could be a brief closure of a couple of days or a longer period up to several weeks, depending on the extent of the possible exposure.
- Provide work and educational materials according to our Remote Learning Policy.
- Maintain communication with families regarding their children's continued learning and returning to regular operations.

We know that many of our parents work, and we are mindful of the difficulties this can place on families, and we are currently discussing possible options to help accommodate our families while maintaining a safe environment.

REMOTE LEARNING PROCEDURES:

In the event of a school closure where students are not able to come in for classes, it will become necessary for all students to participate in remote learning in order to continue studies for the year.



Teachers at OCCS will provide lessons, activities, and materials through Google Classroom, email, and RenWeb. Students complete the work and return the work electronically by either scanning the documents or sending pictures of the completed work. Teachers will either provide tests and quizzes that can be completed online or send the materials through email or RenWeb. Parents will be responsible for administering the tests and quizzes and returning them to OCCS. The teachers will be responsible for grading the materials and updating grade information. For some classes, videos may be posted of teachers teaching a lesson, if the teachers feel this is needed for students' acquisition of the material. OCCS is also looking into offering some online classes for subjects such as AP courses in order to help keep student prepared for upcoming tests.

If state and local health authorities continue to allow small groups of people meeting, we will still offer daycare for students up through middle school grades.

Thank you for your understanding and support as we do all we can to minimize the impact on our students and their education during this time.

Sincerely,

OCCS Administration